

## Membership Renewal in IVMA

This is a brief document to assist both renewal of your membership at the present category and ensure IVMA has your current contact details for our records.

This Form covers four Categories of membership: **Ordinary Member** (previously the personal grade known as Member), **Fellow** and **Accredited Member** (previously Registered Member-Some Fellows may also be accredited members) and **Associate Members**.

A copy of the Institute's Code of Conduct is appended to this Form.

By signing the Form, the applicants for renewal of membership agree to this Code of Conduct.

### *Instructions for Applicants – please read carefully*

**ALL APPLICATIONS** must:

- Complete **Section 1, Contact details** and then sign **Section 2**;
- Arrange for payment of the relevant fee with IVMA by phone, cheque or complete **Section 3** and email/fax or return by post

## SECTION 1 - Contact Details

*These details are required under the Corporations Act (2001)*

Your Family Name: ..... Title: (Mr/Mrs/Miss/Ms/Dr/Prof etc.).....

Your Given Names:.....  
(Please **highlight** the name you prefer to be called.)

**Your mailing address:**

**Your home address:**

Street Name and Number .....

Locality/Suburb .....

Country .....

Post Code/Zip Code .....

Name of Your Organisation (if applicable):

Your Position in the Organisation:.....

*Your Contact Numbers, including area code*

Phone:(.....) - ..... - .....  
(international) (area)

Fax: (.....) - ..... - .....  
(international) (area)

Mobile phone: (.....) - ..... - .....  
(international) (area)

Your E-mail address: .....

## SECTION 2 – Personal Certification

1. I re-apply for the following category of membership: **Ordinary Member**; **Fellow**; **Accredited Member**; **Fellow & Accredited Member**; or **Associate**– please strike out the categories that do not apply to you.
2. I have read the Institute's Code of Conduct and disciplinary provisions;
3. I acknowledge that my membership will be subject to an annual fee but that continuance of my membership is entirely at the discretion of the Board of the Institute of Value Management Australia.

Signature as affirmation: ..... date .....

Completed applications must be returned to IVMA:

Fax: 02 9431 8677

Post: PO Box 576 Crows Nest NSW 1585 AUSTRALIA

Enquiries :

Email: [info@ivma.org.au](mailto:info@ivma.org.au)

Phone: 02 9431 8681

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## SECTION 3 – Method of Payment

I have enclosed a cheque/money order or debit my credit card for the amount of \$ \_\_\_\_\_

Visa       MasterCard      Number \_ \_ \_ \_ \_

Cardholders Name: \_\_\_\_\_ Signature \_\_\_\_\_

Expiry \_\_ / \_\_    CVV: \_ \_ \_

Membership fees as of July 2014 are:

**FIVMA Fellows \$250 + GST; FIVMA Fellows (Accredited) \$350 + GST; MIVMA Members that are accredited facilitators, trainers or analysts \$350 + GST; MIVMA Members that are not accredited \$250 + GST; Associate members \$35 + GST**

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## CODE OF CONDUCT

This Code indicates the standard of conduct which specified categories of members of the Institute are required to observe.

Any member whose conduct is contrary to this Code, or to any standards and rules set by the Board of Directors from time to time, may be liable to disciplinary action.

Ordinary Members and Accredited Members of the Institute are bound, by this Code, to act honestly, and to conduct themselves in a professional manner.

Those members are responsible as follows:

- a. *to deliver all professional services in Value management at the highest standards of quality, fairness and integrity;*
- b. *to inform their clients or employers of the existence or likelihood of any conflict of interests;*
- c. *to act with fairness and impartiality;*
- d. *to maintain the highest standards of integrity in their dealings with the Institute and fellow members;*
- e. *to promote the advancement of Value Management;*
- f. *to always conduct themselves in a manner which is not likely to lessen the confidence of the public in the Institute or the Value Management profession nor bring the Institute into disrepute;*

## DISCIPLINARY ACTIONS

The Board of the Institute, in accordance with Clause 15 of the Constitution, may:

1. *Expel any Member; or*
  2. *Suspend any member from membership for a specified period of time; or*
  3. *Change the membership category of a Member.*
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